

Business Managers' Organization 2011 Annual Summer Conference at Cherry Valley Lodge

July 14th & 15th, 2011

TENTATIVE AGENDA

THURSDAY 7/14

9:00-10:30

Conference Introduction: Dan Ohler

Dan Ohler, Executive Director of the Ohio Association of County Boards will once again open our Summer Conference by covering a wide array of topics that OACB is currently working on in representing its members.

In addition, time permitting Dan will entertain questions from our attendees.

10:30-Noon:

County Board Operations Review Kim Linkinhoker/Lori Stanfa-OACB

Over the past 3 years, staff from OACB have visited and reviewed the operations of over 25 County Boards of Developmental Disabilities. Kim Linkinhoker and Lori Stanfa of OACB will provide an update on common themes that are found during these visits.

Each review results in a series of consideration related to administrative efficiencies that may be gained by re-looking at current practices and structural organization of the board operations. Programmatic recommendations are also provided on how County Board of DD services can be more responsive and effective for the individuals served.

12:00-1:00

LUNCH:

Regional seating arrangement will be set for informal regional meetings. This is an opportunity for you to network with the colleagues from your region, and discuss some of the current issues that are impacting the boards in your region. This will be a good opportunity to appoint your regional representative to the BLT for next year.

1:00-3:00:

SO, WHAT IS THIS EXCEL THING?

Excel Topics for the Business Managers Conference

- Quick Overview of Beneficial Excel Features
- Excel Functions Overview
 - Horizontal and Vertical Lookups
 - If Statements and Nested If Statements
 - Date and Time Functions
- Excel Analytical Tools Overview
 - Filtering and Sorting Data
 - Subtotals
 - Goal Seek
 - Solver
 - Pivot Tables
 - Pivot Charts

The information will be presented from Microsoft Excel 2010 but handouts will be available for Microsoft Excel 2010 and Microsoft Excel 2003 to accommodate counties that have not upgraded to the current Microsoft Office products.

Marcia L. Erickson is the president of Datsmarts, LLC, a corporation that has been working with County Boards of Developmental Disabilities since 1990.

3:00-5:00:

MENTORING PROGRAM-WIKI DOCUMENT LIBRARY

The Business Leadership Team (BLT) has been busy working on a Mentoring Program/Information Sharing System to help not only the new Business Manager but all of us obtain information that will assist us in our day to day responsibilities. This session will also seek input from our group as to what additional information would be beneficial to our Organization.

6:30-????:

Once again this year, Dennis Mitchell of Mitchell and Associates will be sponsoring our Thursday Night BBQ. We would like to extend a big THANK YOU to DENNIS for his ONGOING SUPPORT of our conference.

FRIDAY 7/15

8:00-9:30:

Breakfast & DoDD UPDATES

Clay Weidner of the Ohio Department of Developmental Disabilities Fiscal Administration will update us on topics that include the new State Budget that will be in effect, Cost Report Audit and Reconciliations, MAC, Waiver Updates, TCM, MITS shutdown update and the Department's Data Warehouse Project. Clay will also take any questions you may have.

9:30-10:30:

COGNOS/eMBS OVERVIEW

Debbie Hoffine, Brian Harrigan and Jaimey Karhoff of the Ohio Department of Developmental Disabilities will present information on the new eMBS and a "HOW TO GET THE MOST OUT OF COGNOS" presentation. This is your opportunity to learn how to use this important data tool for your day to day operations. Topics include how to navigate eMBS to accomplish the tasks associated with weekly claims processing and a comparison of features in eMBS to what was previously available in MBS to illustrate that none of the functionality has been lost. Also a quick overview of reports in COGNOS such as the IDS Folder which contains many of the canned reports regarding data and the IDS analysis folder which can pull reports based on the current fields in IDS. Also to be covered are CPT COGNOS. The presenters plan to discuss/walk through some of the new CPT reports in Cognos that will soon be in the production environment.

10:30-12:30:

WHAT NOW?-LIFE AFTER REVENUE CUTS

This session will focus on the changes in revenue due to changes/reductions County Board Subsidy/Tax Equity and Tangible Personal Property Tax and how County Boards are adjusting to these changes. This session will be an open discussion where the audience is encouraged to share not only their questions but information on what is happening in your county. The session will be facilitated by the BLT but audience participation is welcomed as we hope that you will share what is happening in your county as we enter these uncertain times.

(Adjourn at 12:30)