

**OHIO ASSOCIATION OF SERVICES FOR CHILDREN**  
**BOARD MEETING MINUTES**  
**OACB Office**  
**73 E. Wilson Bridge Rd.**  
**Worthington, OH 43085**  
**February 26, 2010**  
**10:00 am**

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| X Peggy Cockerell (Northwest) by phone         | X Leslie McClain, Ph.D.                  |
| X Dr. Jan Manes (Treasurer/Northeast) by phone | (V-President/At-Large)                   |
| X Susan Jones (President/At-Large)             | X Julie Litt (Secretary/At-Large)        |
| X Molly Kurtz (Central)                        | X Leslie Simmers (West Central) by phone |
| o Sue Kloc (East Central)                      | X Mike Overman (OSCBMRDD)                |
| X Kim Hauck (Southwest)                        | X Lana Beddoes (OASC Administrator)      |
| X Tammy Fyffe (South Central) by phone         | X Kim Linkinhoker (OACBMRDD) by phone    |
| X Ginger O'Connor (Past-Pres/Southeast)        | o Tina Evans (ODMRDD)                    |
| X Carrie Beier (North Central)                 | o Peggy Martin (ODMRDD)                  |
| X Katie Keating (At-Large)                     | X Katrina Bush (ODMRDD) by phone         |

I. Call to Order Susan called the meeting to order.

II. Approval of November Meeting Minutes

Susan called to approve the minutes. Ginger O'Connor moved for the approval of the November minutes and Kim Hauck seconded. Susan called for questions/comments hearing none she called for a vote. Motion carried by voice vote.

III. Finance Report

Jan Manes reviewed the Finance Report/Balance Sheet current net income \$23,000. We have been receiving dues. Lana will be reissuing invoices to those who have not paid. Molly Kurtz shared that she took the financial report to her Regional Meeting. Molly asked under the expense column there were "uncollectible" dues. Jan shared that she will talk to Sue Packer and send out an email to trustees regarding the "uncollectible dues". Molly asked about 5650 "Sponsorship" showed \$1,3011.66 in June of 2009. Jan will look back in her notes and will email to trustees.

Kim Linkinhoker reviewed the Ohio Association of Services for Children Profit & Loss by Class Summary. Kim shared he has been working with Sue Packer, accountant, and Bev Smith, Grant Project Director, to build the financials for the DD Council Grant. Everything is in place to bill DD Council Grant. The column "Board" is the traditional budget. The column "E.I. Transdisciplinary Meth." will track the income and expenses of the DD Council Grant. The 18,614.86 is the actual expenditures for January. Bev Smith had asked DD Council for a front load of \$26,000. When they request funds from DD Council they will request reimbursement for the actual expenditure for the month. There were no questions from Trustees.

Susan called for a motion and Leslie McClain moved to accept the Financial Report and Leslie McClain seconded. Susan called for any further questions/comments hearing none she called for a vote. Motion carried by voice vote.

IV. Liaison Reports

a. OSCB – Mike Overman

Mike shared the Sup. Ex. Committee met on the 12<sup>th</sup>. Dan Ohler had a report that the Bridges to Transition Project is going well. Pete Moore is the Project Manager for Bridges and also Positive Culture, an initiative of DODD.. Willie Jones is hired and Pete Moore will be working one day per week. John Martin reported to the

superintendents that they are working on the Capital Bill and it is due in Feb. It will be similar to other year levels. He shared that Dee Dee Kabbes gave a report on the EI and Help Me Grow to the superintendents. She mentioned that some states base Medicaid eligibility on disabilities rather than poverty. Help Me Grow new policies are coming out and ODH has separated out Part C from At Risk. Mike shared there was also discussion on the Children's Waiver/100 slot waiver. There is interesting and heated discussion on this and concerns have not been resolved.

b. DODD – Tina Evans/Katrina Bush

Tina sent information via email. Kevin Aldridge, her supervisor will be taking care of her duties while she is on maternity leave. You may contact him at kevin.aldridge@dodd.ohio.gov. She wanted to thank those in the group who provided feedback to her regarding the content and design of the county board preschool and school age survey. Other than a couple of submission glitches in the form design, the information she got back from the county contacts about the report and format was very positive. She received approximately 60 surveys back and their IT office plans to begin doing the report next week. She reminded member if they still haven't gotten their reports in do so ASAP so their information can be captured in the report. Molly Kurtz shared you need to realize there are some questions regarding SSA support and transition to work.

Katrina Bush shared an update on the Part C Review Committee: Cindy Oser, facilitator, has worked hard to keep the group on focus and moving forward; the group has been challenged to make recommendations for CHANGE and note how recommendations differ from what is in existence now (reiterated by Alicia). ODH Draft Policies: DODD provided comment in writing and at a meeting with ODH as requested. In response to an OASC member question, Katrina stated that she did not know how the children of the military was added to the At Risk eligibility category. County Board of DD superintendents continue to meet with DODD to be engaged in the planning of the future direction of Part C (and funding in particular). Plans for the Center for Early Childhood are ongoing but no new information has come out yet.

c. Family Advisory Council- Peggy Martin

Peggy was not able to attend and did not send a report.

d. OACB – Kim Linkinhoker

They are providing more technical assistances around Positive Culture; Train the Trainer around Medication and delegated nursing. On-line training center is continuing to expand. Kim opened this up to the OASC to build a course if needed. Kim has a curriculum trainer program.

Spring Conference is May 20 & 21<sup>st</sup>. Friday 21<sup>st</sup> is the OASC Track 9-4 with an hour lunch. They will be sending out a "save the date" next week. The overriding theme is efficiencies. Susan asked if there was the possibility of Thursday. Kim shared it would be the afternoon.

V. OASC Representative Reports

a. Joint Leadership Team (JLT) – Susan Jones

Susan has not been called to attend.

b. Transition Committee – Molly Kurtz

Has not met.

c. HMG Evaluation Sub-Committee – Carrie

Has met on Feb. 18<sup>th</sup> but Carrie was not able to attend.

d. HMG Service Delivery Sub-Committee – Julie Litt

Has not met.

e. HMG Advisory Board- Julie Litt

Met on Feb. 10<sup>th</sup> via a conference call

Wendy Gove shared that ODH will be applying for Part C with additional language regarding a change in lead agency. Kim Johnson provided an update on the Part C Review Committee. Sondra Crayton, Wendy Grove and Jonathan Thomas shared the draft policies.

- f. OCALI-Ginger O'Connor  
Met Wednesday. OCALI is in the process of redefining its role. The Board is going to support Jody Fisher's committee. There was also discussion of "who" the Board advises. There will be clarification soon. Ginger reminded everyone to check out the website. OCALI has equipment to be loaned for free. They have technical support. They have many wonderful staff development materials that are available. Susan Jones shared that the OCALI has really updated the building and the staff were very helpful.
- g. OASC/DODD/ODH committee- Ginger or Susan  
Has not met. It was recommended that this committee's future focus should be towards the transition to the Center for Early Childhood Development.
- h. Pediatric Interagency Collaboration Committee (PICC)-Ginger O'Connor  
This committee is meeting in two weeks. This may be the last meeting. Ginger will keep OASC updated.
- i. Part C Review Committee – Julie Litt & Kim Hauck  
It was shared that the committee is working on 5 outcomes. It has been a long process and much still needs to be accomplished. Julie and Kim will keep the EI Committee in the loop as information is needed regarding the 5 outcomes. There should be more to share at the March EI Committee meeting.
- j. New Futures Waiver – Tammy Fyffe  
Representing the OASC, I met with a workgroup on the New Futures Waiver January 5<sup>th</sup> 19<sup>th</sup>, February 2<sup>nd</sup> and 22<sup>nd</sup>. This new Ohio waiver will have 100 slots, decided by lottery, \$20,000 per individual allocation, must have intensive behavioral needs, is participant directed, must have team input, be approved by a Support Broker contracted by the DODD, and child must be under the age of 14. As a committee we've reviewed the services list (Informal Respite, Institutional Respite, Psychosocial Services, Family Stability Assistance, Community Inclusion, and Direct Goods and Services), providers, provider qualifications, lottery process, Functional Behavioral Assessment Unit, unit rates, provider rates, and finalizing draft document. Final document is to be completed before March 15, 2010. Application is to be submitted at that time to CMS. We should have final document, rates, qualifications, etc for the March 26<sup>th</sup> meeting and future time lines of the process.
- k. Other  
Molly found guidelines on how to serve children with Autism. She found a wonderful document from Connecticut. Molly will forward to Trustees. It is very much similar to our model. OCALI is facilitating these guidelines. Susan Jones found a DVD "Autistic Like, Graham's Story. The family travels through the journey of diagnosis and treatments and find the relationship based approach is best for them.. If you Google "Graham's story" you will find the DVD.

## VI. OASC Committee Reports

- a. EI Committee - Julie Litt, Chair  
Did not meet in January or February. Julie did access the EI Committee for recommendations regarding specific job responsibilities of Service Coordinators vs. Early Intervention Specialist. At this time the Part C review committee has not utilized this information.

- b. Preschool /School-Age/Work Transition Committee – Leslie McClain/Heidi Mendez  
Have not met and next meeting has not been scheduled. Katie Keating will be working with this committee.
- c. Communication Committee – Kendra Allen (Co-Chair)
- d. Conference Planning – Molly Kurtz, Rob Spence  
Will be meeting today. During discussion the following topics were offered for the upcoming May conference: an update on the grant, update on the Bridges Grant, Center for Early Childhood Development update (Alicia and Jane Wiechel) and Kevin Aldridge, Part C review committee would be ODH, (Help Me Grow/Part C Early Childhood Updates (licensing center based programs-who has authority to license and how it ties together rule),

VII. Old Business- DD Council Transdisciplinary Training Grant Molly, Ginger, Kim and Katrina updated Trustees on the training.

The Advisory Committee is meeting April 1<sup>st</sup> and will conference with Sheldon and Rush for an hour. They are meeting from 10-2. Molly shared that they are trying to get parents to be a part of the Advisory Group; as of now they have added Barb Weinberg (ODE) and Kim Travers (parent)to the advisory committee. They will be looking at how the first round of trainings went. There have been some conference calls. Susan shared that The Advisory Committee will be looking if there needs to be further training and/or speakers. The coaching logs are time consuming but valuable. Working on writing outcomes that aren't skill based. It is about knowing where the families are and building from there. It is important that counties understand this is something that takes time and that service coordinators are very important part of the process. It would be important that service coordinators are part of the three day training. The two day training is excellent. The scenarios are very real and how to handle them. You need all three days of training. Katrina shared that she is getting emails and was wondering about physicians are responding to the model. Ginger shared that she feels it is a slow process and Molly shared that they are still working with families. Ginger shared that Nationwide called and asked what they want on the script and it came with assessment for program planning and services determined by the team. Katrina shared we need to find the influential doctors to have their buy-in. If you only go to the awareness day and don't have further training, it might be confusing for those who don't participate in the next two days. Franklin and Butler counties are working directly with Sheldon and Rush. Warren County will be part of the awareness next month. Katrina has obtained 7 hrs for day one and 14 for day two and three. Bev Smith sent attendance sheets to Katrina. Katrina will send to one person in each county.

VIII. New Business

Tammy Fyffe shared that ODE will only be coming to sites one time per year. Executive Committee Report: Contract was updated and reviewed by Susan Jones to include the DD Grant; Honoriums was finalized and they checked with the Adult Service organization and they look as a normal expenditure under miscellaneous. Executive Committee agreed and it makes it uniform. A basket of spring bulbs was sent to Diane Eichelberger as this was her last official day. Diane received that yesterday and she thanked the OASC for the flowers. She appreciated that spring arrived in her office. For Holly Rhine was passed away due to cancer. A Foundation has been set up in her behalf and \$50 will be sent on behalf of the Board. Committee structure was discussed. The Executive Committee discussed specifically the Communication Committee and that it relates to our website. Regional Representatives are important to communicate directly with the communication liaison. Currently our web site is not often used. Lana requested updated information with the invoices for the dues and she will be updating the website with this information she received. Susan asked that Regional Trustees look over the list provided and look for missing counties. Lana shared Regional Trustees can email her your list of who you touch base with and she will compare to what is on the website.

Hopefully, the goal is that the website would have a link for each region so that you can email directly from the website by regions. Susan shared that we still need a Trustee on this committee who will lead the committee.

IX. Regional Reports are sent by email by Trustee at Large

Peggy Cockerell (Northwest) scheduled to March the 12th

Dr. Jan Manes (Northeast)

The Northeast Region met on January 29, 2010. Six out of the nine districts (the tenth district has chosen to go to regional meetings in region closer to them). Although, Sheryl Kline, Children Services Director, and Rocky Carroscia, EIS, from Lake County are always a part of our meetings, Linda DeRosa, the Early Childhood Supervisor from Lake County was able to join us for the first time, the following is her account of our meeting:

Highlights from the last OASC Board meeting were reviewed. Joanne Leach Brace from Geauga discussed their Transdisciplinary Model training; she expressed very positive feedback from all who attended! Her comments generated many questions and an interesting dialogue. We also addressed questions regarding the IFSP and playgroups. Our future meetings are scheduled for; 4/16/10, 7/9/10, 10/8/10, and 1/14/11.

Molly Kurtz (Central)

OASC Central Region Report January 27, 2010

Central region member counties met on January 25th at the state library in Columbus. Counties represented included Fairfield, Delaware, Franklin and Licking. Cathy Kramer and Diane Fox from DODD were also present.

Discussion topics:

1. Financials for OASC – members wanted some information on the financial picture for OASC, and what they are getting for their membership. Molly discussed the collaboration efforts of OASC with ODH, as well as representation on many state committees. More recently, OASC received the DD council grant for training statewide in the primary coach approach in early intervention. Molly shared revenue/expenses for 2009; there were two line items she was unsure about, and will take this back to the board.
2. RBI training – the group discussed having a regional training in the RBI and decided to wait at this point, as Sheldon/Rush use a different tool.
3. IFSP – functional outcomes rubric – Molly shared a tool she is working on to measure how functional IFSP outcomes are. Still a work in progress...
4. Franklin county is having Sheldon/Rush come to their county very soon. Becky Love has had several email exchanges with them, explaining how HMG and EI services work in a large county like Franklin. Fairfield is going to the training scheduled in September. Delaware has invited an SLP who was trained in this model, to provide an informational type presentation to HMG and EI people in Delaware.

The next meeting is scheduled for Wednesday, March 31st, at the state library in Columbus.

Sue Kloc (East Central) None provided

Kim Hauck (Southwest) OASC Southwest Regional Meeting\_\_2/12/10

Present: Hamilton, Montgomery, Clermont, and Green

- Autism Diagnosis Pilot

- Training with doctors will occur on 2/18
- We will then meet with Dr Duby and Marilyn following the conference call
- DD grant
  - Clermont and Hamilton are currently participating
  - Discussed some of the concepts of transdisciplinary model
  - Discussed ways to show time on IFSP
- Part C Review Committee
  - Discussed current “state”
  - Will send follow-up email asking for input on recommendations
- Evaluation
  - Discussed what form each county is using for evaluation.
- Policies
  - Discussed draft policies

Tammy Fyffe (South Central)

The following was provided by Tammy via email:

“Quarterly meeting scheduled for January 8<sup>th</sup> was cancelled due to the weather, and other dates did not work out for the majority. We will continue to meet the 2<sup>nd</sup> Friday quarterly. The next meeting is scheduled for March 12<sup>th</sup> at 10:00 at the Hocking County Board of DD.

Ginger O’Connor (Southeast)

Meeting was cancelled and then rescheduled and it was a snow day. They will wait until the weather breaks. Southeast meets quarterly.

Carrie Beier (North Central)

Met in December and February

When: 2nd Friday / every other month / 11:30am to 1:30pm

Where: Chet and Matt’s Pizza 1013 E. Strub Rd. Sandusky Ohio 44870, ( 220 yards east of Rte. 250 (Milan Rd,))

April 9, 2010

June 11, 2010

August 13, 2010

October 8, 2010

Leslie Zimmers (West Central)

- X. Open Discussion
  - Susan provided and discussed there are new Code of Regulations. Trustees should replace this in their manuals.
- XI. Agenda Items for Next Meeting
  - Retreat/Strategic Planning
  - Strategic Plan Document
- XII. Adjourn
  - Susan thanked everyone for traveling and calling in for the meeting. Next Meeting March 26<sup>th</sup>.