Sharing Administrative Services

HOLLY WEATHERSON
PROJECT COORDINATOR

BHN Alliance

BELMONT, HARRISON, AND NOBLE COUNTY BOARDS OF DEVELOPMENTAL DISABILITIES

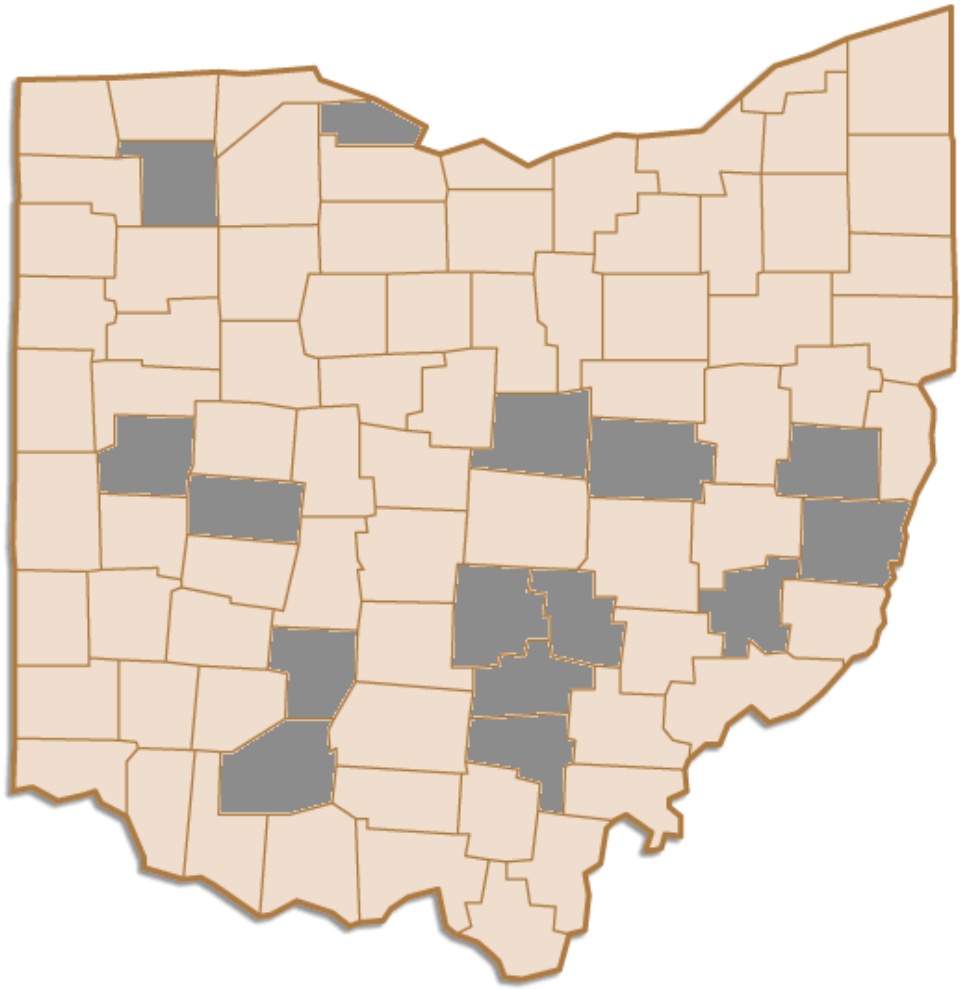
Sharing – A Sense of Urgency

- There will always be a need for services
- The cost of services will continue to increase
- Funding is continuing to decrease

Current State of Sharing Among County Boards

15 Counties now participate in shared-Superintendent arrangements

Superintendent Sharing Throughout Ohio



Belmont-Harrison-Noble Alliance

Stephen L. Williams, Director of Operations

Functions Shared: Superintendent, Service & Support Administration, Medicaid Services Management, MUI Coordination, Quality Assurance, Transition Services, Early Intervention, Business Management, Communications, Human Resources Management

Belmont County

Belmont County Board President: Jay Rodak
County Population: 68,030
Total Enrollment: 478
Annual Budget: $7,500,000
Total # of Staff: 72

Harrison County

Harrison County Board President: Robin Bowdish
County Population: 15,268
Total Enrollment: 95
Annual Budget: $1,494,198
Total # of Staff: 26

Noble County

Noble County Board President: Bryan Chandler
County Population: 14,200
Total Enrollment: 100
Annual Budget: $500,000
Total # of Staff: 4

Fairfield-Vinton Strategic Alliance

John Pekar, Superintendent

Functions Shared: Superintendent and SSA Director

Fairfield County

Fairfield County Board President: Fred Destadio
County Population: 140,591
Total Enrollment: 1000
Annual Budget: $16,000,000
Total # of Staff: 157

Vinton County

Vinton County Board President: John Timms
County Population: 11,000
Total Enrollment: 130
Annual Budget: $900,000
Total # of Staff: 13

Coshocton and Knox Counties

Steve Oster, Superintendent

Functions Shared: Superintendent and Federal Funds Manager

Coshocton County

Coshocton County Board President: Casey Claxon
County Population: 35,000
Total Enrollment: 383
Annual Budget: $5,200,000
Total # of Staff: 65

Knox County

Knox County Board President: Keith Hughes
County Population: 59,400
Total Enrollment: 460
Annual Budget: $5,500,000
Total # of Staff: 30

Champaign and Shelby Counties

Laura Zureich, Superintendent

Functions Shared: Superintendent and Business Manager

Champaign County

Champaign County Board President: Gary Yoder
County Population: 38,000
Total Enrollment: 401
Annual Budget: $5,187,000
Total # of Staff: 88

Shelby County

Shelby County Board President: Dan Bensman
County Population: 49,423
Total Enrollment: 489
Annual Budget: $9,000,000
Total # of Staff: 123

Fayette and Highland Counties

Fred Williams, Superintendent

Functions Shared: Superintendent

Fayette County

Fayette County Board President: Mitchell Kirby
County Population: 28,000
Total Enrollment: 201
Annual Budget: $ 2,849,842
Total # of Staff: 40

Highland County

Highland County Board President: Linda Allen
County Population: 40,000
Total Enrollment: 200
Annual Budget: 5,000,000
Total # of Staff: 65

Hocking and Perry Counties

Sarah Winter, Superintendent, Hocking County Board of DD
David Couch, Superintendent, Perry County Board of DD

Functions Shared: Adult Services Director; Sharing of a Superintendent Beginning January 2012

Perry County

Perry County Board President: Sky Gettys
County Population: 35,000
Total Enrollment: 368
Annual Budget: $4,445,914
Total # of Staff: 65

Hocking County

Hocking County Board President: Ellen Riggs
County Population: 28,838
Total Enrollment: 252
Annual Budget: : $2,400,000
Total # of Staff: 35

Henry and Ottawa Counties

Melinda Slusser, Superintendent

Functions Shared: Superintendent

Henry County

Henry County Board President: Char Zgela
County Population: 28,215
Total Enrollment: 419
Annual Budget: $7,400,000
Total # of Staff: 95

Ottawa County

Ottawa County Board President: Terry Fejes
County Population: 41,000
Total Enrollment: 245
Annual Budget: $6,000,000
Total # of Staff: 30

State Level Support

- Sharing of services is encouraged and endorsed
- Allows us to define our own partnerships

Governor Kasich praised the boards for their willingness to try new things.

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Belmont – Harrison – Noble
County Boards of Developmental Disabilities

BELMONT
County Board of Developmental Disabilities

Harrison County
Board of Developmental
Disabilities

Noble County
Board of Developmental Disabilities

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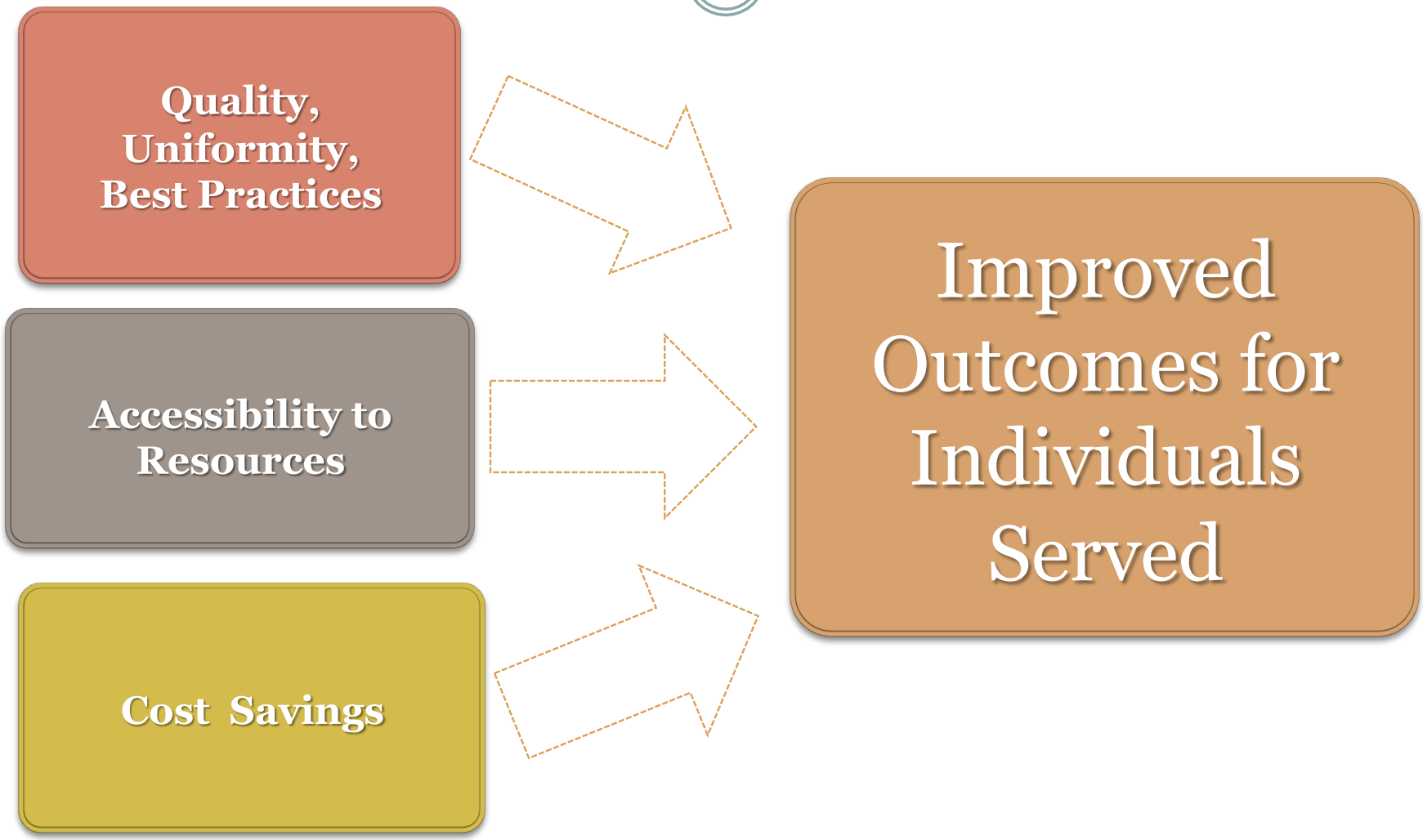
A collaboration based upon common values and philosophies

What We Set Out to Accomplish:



The Alliance Began With….

- Demonstrated success in sharing a Superintendent
- Three Boards who understood measuring by outcomes
- The desire to expand the collaboration to meet additional needs within the Counties

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The Alliance Began With….

- 2008 Futures Committee Report encouraging exploration of initiatives to reduce administrative costs

- Endorsement and support from the Ohio Department of Developmental Disabilities and the Ohio Association of County Boards

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Where We Started

- Diagnosing the Organization
  - Having discussions around what is possible
  - Employing an “Opportunity Driven” approach based upon future planning
  - Focusing on unifying systems
  - Not being afraid to try

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Where We Started

- **<u>EDUCATING</u>** *Getting everyone on board*
  - Our leadership team
  - New Board Members
  - Staff
  - County Commissioners

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Where We Started

- Developing the Memorandum of Understanding between the Counties
  - Demonstrating the commitment of the Boards
  - Assuring each Board's individual-local identity
  - Defining reimbursement terms
  - Addressing indemnity issues

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Where We Started

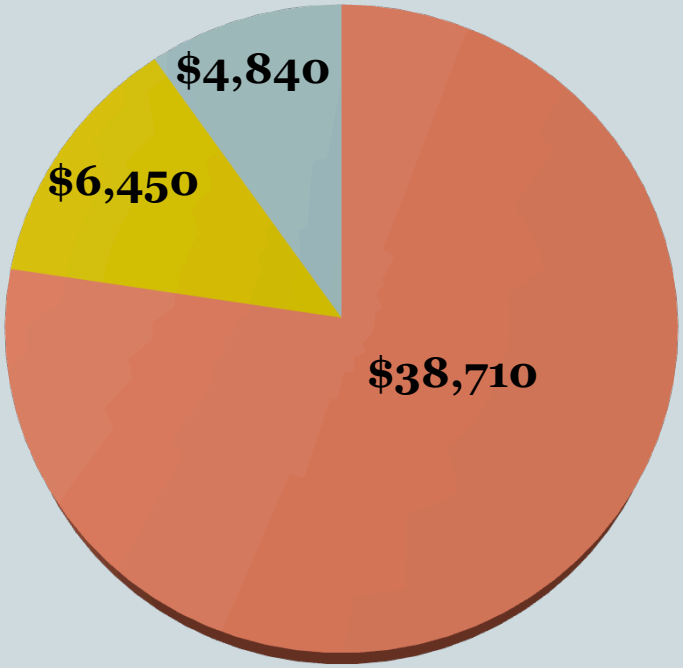
- Determining a Cost Allocation Methodology
  - Fairly and appropriately sharing costs
  - Identifying allocation methods directly related to positions
  - Consulting with Plante & Moran, LLC. on developing the cost allocation model

Allocating Costs

- Simple, position related allocation methods:
  - Average Daily Membership
  - Number of Employees
  - Number of Waivers
  - Average Number of MUI's

Allocating Costs

Medicaid Services Manager



Allocation Method = Number of Waivers

Belmont	144	77.42%
Harrison	24	12.9%
Noble	18	9.68%

Based on a total compensation package equal to $50,000

Where We Started

- Exploring how to maximize Information Technology to support the collaboration
  - Erasing geographic boundaries
  - Virtualization with one server
  - Electronic document imaging
  - Securing grant funds to offset costs

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Actively Collaborating

- Medicaid Services Management
  - An integral part of the SSA team
  - A personalized touch
  - Cost analysis/ waiver planning

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Actively Collaborating

- Service and Support Administration
  - One cohesive SSA team under one leader
  - One central administrative assistant
  - Drawing upon the uniqueness of each county
  - Streamlining processes; focusing on the person-centered approach

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Actively Collaborating

- MUI Compliance
  - Convenience; responsiveness
  - Clear cost savings

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Actively Collaborating

- Quality Assurance
  - A new tool that goes beyond compliance
  - Partnering with Providers

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Actively Collaborating

- Business Management
  - Harrison and Noble

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Actively Collaborating

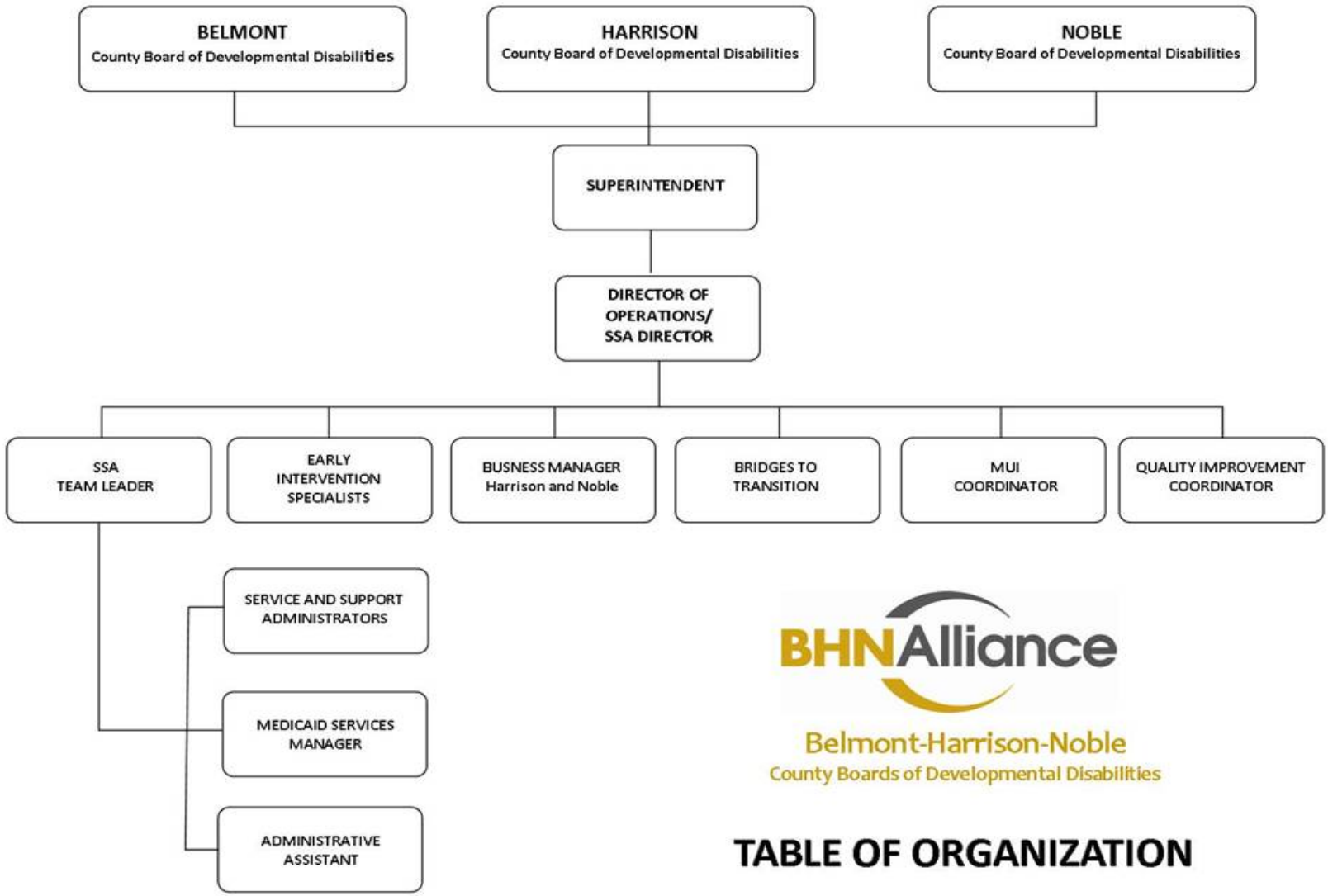
- Early Intervention
  - Creates a network of resources
  - Ability to attract and retain quality employees

Actively Collaborating

- Bridges to Transition
  - Partnering with Ohio Rehabilitation Services Commission
  - Value added service

Actively Collaborating

- General Administrative Support
  - Communications
  - Human Resources Management



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Belmont-Harrison-Noble
County Boards of Developmental Disabilities

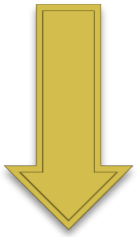
TABLE OF ORGANIZATION

IT WORKS!

It Works!

- ***Improvements in Quality and Efficiency***

Cost Savings



Combined administration cost savings

$220,000 annually

Offsetting existing costs

Allowing for continued investment

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What is Next:

- One Strategic Plan
  - Developed through a collaborative planning process
- Combined Annual In-Service and Board Training

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One Unified Mission

To Encourage, Support and Respect People on Their Journey Through Life

What is Next:

~Continuous Assessment~

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